

Report of	Meeting	Date
Director of Customer and Digital (Introduced by the Executive Member for Resources)	Executive Member Decision	28 th June 2018

APPROVAL FOR THE CONTRACT PROCEDURE AND AWARD FOR THE PROCUREMENT OF (2X) 1GB INTERNET CONNECTIONS AND (1X) 100MB POINT TO POINT CONNECTION BETWEEN CHORLEY AND SOUTH RIBBLE COUNCILS.

PURPOSE OF REPORT

- To seek approval for the contract award of a 100MB point to point connection between Chorley Council and South Ribble Council and two 1GB internet connections.

RECOMMENDATION(S)

- That the Executive Member (Resources) approves the award for the above connectivity procurement.

EXECUTIVE SUMMARY OF REPORT

- The procurement process approved use of the Crown Commercial Service (CCS) Frameworks to advertise the tender on the CHEST.
- The procurement process was via a mini competition under Data Access Services, Lot 1 of CCS (Crown Commercial Services) Framework agreement Ref RM1045 for a 3 year contract providing (2x) 1GB internet connections from different Point of Presence (PoPs) in order to ensure resilience and (1x) 100MB point to point connection between Chorley and South Ribble Councils.
- Further competition tender documents were issued to all suppliers included on Lot 1 of Framework agreement Ref RM1045 through the Chest. The procurement was not openly advertised.
- On the 8th June 2018 tender documents were published via the CHEST for a period of two weeks.
- Following the tender deadline five submissions were received. These were evaluated to determine the most economically advantageous tender based on the marking criteria of 60% cost and 40% quality.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

- Ensures compliance with the Council's Contract Procedure Rules.
- The supplier, Adept Telecom PLC, best meets the tender specification in relation to cost and

quality.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

10. Other tender submissions were considered but were found not to be as economically advantageous to the Council in respect of both quality and cost.

CORPORATE PRIORITIES

11. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	X

BACKGROUND

12. Earlier this year a new ICT Strategy was approved which plans to deliver a modernised, resilient and flexible ICT infrastructure with data and disaster recovery arrangements hosted in the cloud using Amazon Web Services (AWS).
13. The intention is to build a stable foundation for the next 5 years in which the Council can develop and enhance its Digital Strategies and improve customer engagement.
14. In order to achieve this, the demand on our internet bandwidth will increase and place our struggling internet bandwidth under greater pressure.
15. Currently the Council's Internet Service Provider (ISP) is Lancashire County Council providing a bandwidth of 25MB and a 100MB connection between Chorley Council and South Ribble. Over recent years our day to day consumption of internet services has grown exponentially.
16. With our digital ambitions this is expected to further increase as we become more reliant on cloud services for day to day business and disaster recovery arrangements, whilst investigating opportunities such as voice over IP (Internet Protocol).
17. Owing to rapid changes in the digital landscape, such as the local full-fibre networks (LFFN) programme, the Council need to maintain agility in its' own digital infrastructure and as such need to internalise the management of its ISP.
18. The Executive Member (Customer and Advice Service) whose portfolio of responsibilities includes ICT has been briefed and is in agreement with the recommendation contained within this report.

SPECIFICATION AND EVALUATION

19. For this further competition five tenders were received and these were evaluated based on 60% cost and 40% quality ratio.
20. A summary of the submissions is detailed below:

Vendor	Cost (£)	Score Cost (%)	Score Quality (%)	Overall Score (%)
Adept Telecom PLC	£ 50,112.00	60	32.6	93
Easynet Managed Services	<i>Commercially sensitive.</i>	44	35	79
High Speed Office Ltd	<i>Commercially sensitive.</i>	42	29.2	71
Pinacl Solutions UK Ltd	<i>Commercially sensitive.</i>	48	18.8	67
Virgin Media Business	<i>Commercially sensitive.</i>	49	27.4	77

RISK

21. Risk has been addressed in the body of the report and managed through a compliant tender process.

IMPLICATIONS OF REPORT

22. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	X	Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

23. The cost of the new ISP provider is £50,112 over a three year period. Not all services currently provided by LCC are covered in the new contract though it is expected both the new ISP and other services costs, when procured will be contained within existing ICT resources.
24. Financial checks of the supplier Adept Telecom PLC identify a financially secure low risk company.

COMMENTS OF THE MONITORING OFFICER

25. The tender process used for the award of this contract was approved by Cabinet and is compliant with the Council's contract procedure rules.

ASIM KHAN
DIRECTOR OF CUSTOMER AND DIGITAL

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Emma Marshall	5900	28/06/18	***

Following careful consideration and assessment of the contents of this report, I approve the recommendation(s) contained in Paragraph 2 of the report in accordance with my delegated power to make executive decisions.



_____ Dated 29th June 2018 _____
Councillor
Executive Member Designation